



COVID-19 Safety Plan

Our **COVID-19 Safety Plan**, for all in-person training sessions, will include the following:

1. **Contactless Temperature Check** of each attendee every morning to determine fever symptoms.
2. **Hand Sanitizer** readily available throughout our facilities. (See SDS)
3. **Face Masks** available for every customer and attendee. (*Standard Face Masks)
4. **Social Distancing** seating with a minimum spacing of 6 feet between seats.
5. **Surface Disinfection** daily, before and after every training session. (See SDS)
6. **Posted Signage** throughout our facilities to maintain clarity of safe practices.
7. **No-Touch Policy** from all caterers and vendors.
8. ***Contact Tracing and Screening**, mandatory for all attendees and visitors.
9. ***Isolation Procedure**, in-case anyone should fall sick/becomes symptomatic.

***Contact Tracing and Screening** plan includes a mandatory sign in sheet with:

1. Attendee Name,
2. Phone Number,
3. Date of Attendance
4. Self-Disclaimer of Recent Travel, and
5. Self-Disclaimer of Symptoms or contact with anyone experiencing Symptoms.

***Isolation Procedure:** If any attendees or visitors are experiencing fever or any other symptoms, our safety procedure will be as follows:

1. The person will be isolated to a designated area at the back of our warehouse,
2. Transportation will be arranged with the person, or for them if necessary,
3. The class will be cancelled for the remainder of the day,
4. The entire facility will be disinfected, and
5. Training will resume the following day or as deemed safe.

Please feel free to contact me with any questions or concerns.

Best Regards,

A handwritten signature in black ink, appearing to read "Mark Tadros", is written over a faint, light-colored signature line.

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